

SUMMARY OF PROCEEDINGS
Fond du Lac MPO
Policy Board
Fond du Lac City/County Government Center
Wednesday, May 5, 2010

The meeting was called to order by Allen Buechel at 10:04 A.M.

Committee Members Present

Tom Janke	Fond du Lac County
Sam Tobias	Fond du Lac County
Allen Buechel	Fond du Lac County
Wayne Rollin	City of Fond du Lac
Tom Herre.....	City of Fond du Lac
Nick Leonard	Village of North Fond du Lac
Matt Halada.....	WisDOT – NE Region
Jill Michaelson	WisDOT – NE Region
Carlos Pena	Federal Highway Administration

Staff Members Present

Walt Raith	Assistant Director
Dave Moesch.....	Associate Transportation Planner
Nickolas Musson.....	Transportation Planner

1. Introductions, Statement of compliance with Wis. Stats. Ch. 19, Subchapter V, Sec.19.84 regarding Open Meetings

Mr. Buechel welcomed the group and noted that the meeting was properly posted and in compliance with the open meeting requirements.

Mr. Musson introduced himself and explained that he is originally from Wisconsin and has spent the last two years working at Southwest Michigan Planning Commission with two Metropolitan Planning Organizations. Mr. Musson is excited to be back in Wisconsin and looks forward to working with all of the committee members.

2. Public Comment

No members of the public were present.

3. Discussion and action on the February 10, 2010 Transportation Policy Board and Technical Advisory Committee meeting Summary of Proceedings.

Mr. Raith stated the summary of proceedings from the February 10, 2010 meeting was enclosed in the meeting materials. Mr. Buechel asked the committee if there was any discussion or comments on the summary of proceedings. Hearing none, Mr. Buechel asked the committee for a motion on the summary of proceedings.

Mr. Rollin made a motion to approve the summary of proceedings. Mr. Janke seconded the motion and the motion passed unanimously.

4. Discussion on MPO Policy Board membership update.

Mr. Moesch announced that Gary Miller will be replacing Jim Nintzel and Rick Gudex will be replacing Tim Lakin as representatives on the Policy Board. Mr. Moesch will update the Fond du Lac MPO Policy Board membership and provide it to the committee members.

5. Discussion on Long Range Transportation/Land Use Plan update.

Mr. Raith announced that ECWRPC is in the process of putting together a newsletter series to inform the public of the Long Range Transportation/Land Use Plan update. The first newsletter introduces the topic and explains about the update requirements. Mr. Raith noted that the full update will take place when we receive the census data update. Mr. Raith continued to explain that the next newsletter will focus on the goals, objectives, and policies and whether or not they are still valid. Next would be a newsletter to evaluate the transportation systems with an emphasis on freight. Mr. Raith noted that the 2005 plan focused more on automobile trips rather than freight. This update will look at the possibility of a logistics park and trends of development. We will also look at The City of Fond du Lac's comprehensive plan to make sure there is coordination. The newsletters are going to be in electronic format to make it easy for the City and County to put them on their websites.

Mr. Raith explained that part of the Long Range Transportation/Land Use Plan update will involve an update to the public participation plan.

Mr. Moesch announced that there will be an update to the environmental mapping and project listings coming up at the next meeting.

Mr. Raith asked the committee to select a date for a public information meeting to go over the plan update. June 8th from 4-6 p.m. at the Fond du Lac City/County Government Center was selected.

Mr. Pena stated that there is a power point available that explains the MPO planning process and suggested that it could be used during the public information meeting.

6. Discussion on the Transportation Improvement Program for the Fond du Lac Urbanized – 2011 schedule and STP – Urban project.

Mr. Moesch noted that he sent out project solicitations a month ago and is accepting new projects that are eligible for STP-Urban funds. The TIP covers the years 2011 through 2015.

Mr. Raith announced that Transportation Enhancement (TE) grant applications will be available after Memorial Day and due in August.

Mr. Janke asked if local projects needed to be submitted for the illustrative list. Mr. Moesch explained that local projects need to be submitted if they are regionally significant.

Mr. Halada asked the City of Fond du Lac the status of the Hickory to Main connection on Pioneer and whether or not the Canadian National Railroad was going to give an easement. Mr. Halada explained that this project would be a perfect candidate for TE funding. Mr. Rollin stated that they are going to get the easement from the Railroad and that the project was already funded.

A discussion followed on the status of the Pioneer Road construction projects. Mr. Janke explained that the project will start in the fall of 2011 and federal funds will be used for

construction and local funds will be used for right of way acquisition. The limits of the project are west of Hickory to Jet Stream car wash.

Mr. Janke asked if any bridges needed to be submitted to the TIP. Mr. Moesch explained that WisDOT will send him a list of programmed bridge projects and will include them in the TIP.

7. Discussion on the updates to the Public Participation Process to satisfy Federal Transit Administration (FTA) requirements.

Mr. Moesch prepared and distributed a letter with the Federal Transit Administration's requested language on the participation in public involvement to the Committee and asked the Chair and Vice Chair to sign. Mr. Moesch explained that FTA requested that the MPO state in a letter that the necessary steps to update the public participation process to ensure the compliance with FTA's public participation requirements are being satisfied through the Fond du Lac MPO's public participation and certification process. This language will be included in future public notices and a copy of the letter will be sent to FTA and attached to the TIP document.

8. Adjourn

The next time the Fond du Lac MPO will meet will be for the Technical Advisory Committee on June 2, 2010 at 10:00 A.M.

Mr. Buechel asked if there was any other business. Hearing none, Mr. Rollin made a motion to adjourn and Mr. Janke seconded the motion. The motion passed unanimously and the Committee adjourned at 11:00 A.M.