

SUMMARY OF PROCEEDINGS

Fox Cities and Oshkosh MPO Transportation Advisory Committees
East Central Wisconsin Regional Planning Commission
ECWRPC Offices
Wednesday, June 16, 2010

Committee Members Present

Joe Sprangers.....	Town of Harrison
Mark Mommaerts	Town of Harrison
Angela Gorall	Town of Buchanan
Kevin Vonck.....	Town of Grand Chute
Tom Marquardt.....	Town of Grand Chute
Chris Strong	City of Oshkosh
Dave Tebo.....	Town of Greenville
Mike Hendrick	Outagamie County
Al Guerts	Outagamie County Highway Department
Dena Mleziva	Calumet County
George Dearborn	Town of Menasha
Ria Hull.....	Town of Menasha
Ashley Matt.....	Town of Menasha
Greg Keil.....	City of Menasha
Frank Frassetto.....	Town of Black Wolf
Matt Halada	WisDOT, NE Region
Stephanie Hummel.....	WisDOT, NE Region
Walt Raith	ECWRPC
Jason Kakatsch	ECWRPC
Nick Musson	ECWRPC

The meeting was called to order by Walt Raith at 1:41 P.M.

1. Welcome and Introductions

Mr. Raith welcomed the group and began introductions.

2. Public Comment

No members of the general public were present.

3. Discussion on Long Range Transportation/Land Use Plan (LRTP) update.

o LRTP Interim Review Newsletters

Mr. Raith explained that it's important that the public and committee members have the opportunity to comment and participate through the LRTP process. Mr. Raith went over the posters for the LRTP update. He noted that one thing we are required to do is to consult with environmental agencies on the environmental impacts on the proposed transportation projects. Mr. Raith stated that we are in the process of creating a newsletter series and the goals, objectives and policies will be one of the newsletters for review.

o Public Participation Plan Update

Mr. Raith explained that the Public Participation Plan says that East Central will connect to the public through various methods like community meetings. He stated that the only

update to the Public Participation Plans was going to be the additions of the newsletter series.

- o Environmental Agencies, Tribal and Stakeholder Consultation

Mr. Raith explained that we are working on the environmental update and mapping and will send this out to the WI Native American Tribes and environmental agencies for comment.

- o Functional Class

Mr. Raith explained that staff has been updating the functional class maps for the Fox Cities and Oshkosh Urbanized Areas. Staff has been working with the WI Department of Transportation to add up the total lane miles of all the roadways in the designated urbanized areas. Up to 35% of the total mileage in the urbanized area can be classified under the federal functional class. Mr. Raith noted that the local jurisdictions should provide input on what roads are functionally classified in the urbanized area. When staff has completed the update to the mapping it will be submitted to the Federal Highway Administration for final approval.

- o Future Land Use Maps

Mr. Raith explained that East Central takes the 15 jurisdictions and combines all of their land use plans into one map. He stated that this was last done in 2005 and needs to be updated. He stated that we would like to get the latest land use plans from all the local jurisdictions and if you have updates and would like them incorporated in the LRTP to please get them to us.

Mr. Musson further explained the newsletter series for the LRTP Interim Review and Update. He stated that throughout the update process a series of six newsletters will be created to incorporate the public and committee members input into the transportation planning process. The first news letter is the introduction, which goes over the purpose or reason for the interim update. The second newsletter reviews the current goals, objectives and policies (GOP) in the current LRTP and introduces issues to consider in the GOP revisions. The issues to consider are climate change/reduction of greenhouse gases, freight planning, complete streets and preservation. Mr. Musson pointed out that the committee members did receive a copy of the first two newsletters in their packet. The third newsletter is an analysis of the transportation systems. The fourth newsletter is focused on the forecast review of the transportation travel demand compared to the Department of Administrations estimates of households and employment. The fifth newsletter will review the LRTP recommendations and the sixth newsletter will be a summary of the LRTP update. Mr. Musson encouraged the committee members to look over the newsletter and comment through the MPO website. Mr. Musson announced that there is a new page on the MPO website for the LRTP update, which will have all the newsletters and a place for public comment. There will also be a general comment page and a meeting agenda and minutes page.

Mr. Frassetto asked whether or not the GOPs are in any particular order. Mr. Raith explained that the GOPs are in no particular order and not all GOPs will be supported by a transportation project. Sometimes GOPs are opposed to each other.

Mr. Raith noted that this is just an interim update and major update will take place when the 2010 census data becomes available.

Mr. Tebo asked if the LRTP update is only for the roads that are classified. Mr. Raith explained that the LRTP affects not only the classified roads, but the entire system. The Transportation Improvement Program (TIP) is also part of the LRTP. He stated that we will

not get any federal funds unless we have a LRTP and TIP. Ideally projects should move from the LRTP to the TIP.

Mr. Tebo explained that he was interested in applying for Transportation Enhancement funds for the continuation of the CB trail and wonders if the project needs to be in the TIP. Mr. Raith stated that Mr. Tebo should send a copy of the project application to East Central and the State and we will put the project in the illustrative list and get public comment. Mr. Raith reminded the committee that STP funds could also be used for trails.

Mr. Halada asked Mr. Tebo if the proposed portion of the CB trail was in the County plan. Mr. Tebo explained that it is fairly new and is not in the plan.

Mr. Raith reiterated that ideally we want your project to show up in the LRTP to be ready for any funding that could become available.

Mr. Guerts asked Mr. Raith if we will have a TIP cycle longer than 5 years. Mr. Raith explained that we can stick projects in the illustrative list for the out years, but we need to keep the TIP fiscally constraint or Federal Highway Administration could have issues.

4. Discussion on the Transportation Improvement Program for the Fox Cities and Oshkosh Urbanized – 2011 schedule and STP – Urban project.

Mr. Raith explained that the State used stimulus funding to supplement the current years projects, which means that we will be selecting projects for 2014 to supplement the missed year. Projects that have been designed will be perfect candidates.

Mr. Tebo asked how the entitlement balance works. Mr. Raith explained that there is an allotment for the entire area and each community gets so much entitlement based on their number of federal aid eligible miles of road. When a community gets a project funded they lose entitlement. Communities are able to add or subtract from their entitlement. Mr. Halada asked how often entitlement balances are balanced. Mr. Raith responded with every year. Mr. Raith reminded the committee that they have the say and influence on how this process works. He noted that entitlement is a paper balance.

Mr. Halada explained that now is the time to classify your roads and if you want traffic counts to let the DOT know as soon as possible. Mr. Halada also wanted to inform the committee members that they are in the process of updating the rural functional class system.

5. Discussion on Local Community Planning Effort

Mr. Raith announced that we are updating our land use maps with aerial photos.

A discussion took place on how the Federal Functional Class is defined. Mr. Halada explained that it has to do with average daily traffic (ADT), land use and other factors. Mr. Halada said that he would be happy to share the criteria with the committee. He noted that the traffic counts are updated every three years and that we will be going through this same update when the 2010 US Census data becomes available.

6. Adjourn

With no other business, the meeting adjourned at 2:24 P.M.