



EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

132 Main Street Menasha Wisconsin 54952-3100 (920) 751-4770 Fax (920) 751-4771
Website: www.eastcentralrpc.org Email: staff@eastcentralrpc.org

*An Economic Development District and Metropolitan Planning Organization
Serving the East Central Wisconsin Region for over 35 years
- A Recipient of the 2007 Foth Good Government Award -*



MEMORANDUM

DATE: December 28, 2007

TO: Community Facilities Committee Members and Potentially Affected Parties

FROM: Joe Huffman & Todd Verboomen – SSA Planners, Kathy Thunes, Principal Planner & Eric Fowle, Executive Director

RE: January 9, 2008 Community Facilities Committee Meeting & Agenda Items

Please find attached a summary of the agenda items, as well as materials for review, and staff's recommendations, for the January 9, 2008 Community Facilities Committee Meeting.

1. Welcome and Introductions

Committee and guest introductions

2. Statement of compliance with Wis. Stats. Ch. 19, Subchapter V, Sec. 19.84 regarding Open Meetings

3. Approval of the September 12th Community Facilities Committee Meeting Summary of Proceedings

Please find enclosed a copy of the September 12, 2007 CFC meeting's Draft Summary of Proceedings for your review.

4. Public Comment

Over

5. Action Item: Heart of the Valley SSA; City of Kaukauna "Unique Facility Amendment Request" – Red Hills Landfill

The City of Kaukauna has petitioned for a Heart of the Valley Sewer Service Area amendment under East Central Policy I,C (Unique Facilities). This amendment request involves the Thilmany Red Hills Landfill site that is under Department of Natural Resources orders to discontinue the use of a leachate pond. This request involves the creation of a sewer easement to an existing sewer main located on Haas Road and comprises approximately 5.1 acres. The creation of this sewer easement will eliminate the need for a costly holding tank in addition to pumping and hauling costs to the Heart of the Valley Metropolitan Wastewater Treatment Plant.

The installation of a sewer lateral to the leachate pond is deemed as an appropriate solution based on the circumstances. Staff understands that there will be no further development of the Red Hills Landfill site and would recommend to the committee that this amendment request be approved.

6. Discussion Item: Update on Status of Darboy Sanitary District SSA Amendment Appeal to WDNR

The Darboy Sanitary District along with the Town of Harrison have petitioned the WDNR for a declaratory ruling of the action taken by the Full Commission at the Quarterly Commission meeting on October 26, 2007. Please find enclosed a copy of the WDNR's response letter to the Darboy Sanitary District and Town of Harrison's attorney Roger W. Clark of Herrling Clark Law Firm LTD.

7. Discussion Item: WDNR Work Program Contract Application and SSA Plan Update Schedule

Staff submitted the 2008 Water Quality Management contract application to the WDNR in October, 2007 asking for additional funding of \$10,000. East Central has received an unofficial e-mail response from Lisa Helmuth of the WDNR acknowledging that East Central will be allocated a total of \$40,000, which is an increase of \$5,000 for the 2008 Water Quality Management Work Program. Please find enclosed a copy of this email and the re-submitted 2008 Water Quality Management contract application materials (which includes the updated Sewer Service Area Plan Update Schedule).

8. Action Item: Approval of 2008 Work Program & Budget: 1200 Element – Community Facilities

Staff will distribute the 2008 Work Program & Budget materials at the beginning of the meeting.

9. Discussion Item: Update on the Completion of the Regional Comprehensive Plan

Staff will distribute copies of the completed fact sheets falling under the community facilities element. Additionally the committee will be given a schedule for the completion of the Regional Comprehensive Plan.

10. Next Meeting:

The next scheduled CFC Meeting is Wednesday March 12, 2008 at 1:00 p.m., please mark your calendars.

11. Adjourn