

SUMMARY OF PROCEEDINGS

Special Commission Meeting

East Central Wisconsin Regional Planning Commission
City Hall, New London, WI
August 14, 2007

The meeting of the East Central Wisconsin Regional Planning Commission was called to order by Chair Merlin Gentz at 9:03 A.M.

- I. **PLEDGE OF ALLEGIANCE**
- II. **MOMENT OF SILENT MEDITATION**
- III. **ROLL CALL**

Roll call was taken showing the following attendance:

Commission Members Present

Merlin Gentz	Calumet County
Clarence Wolf	Calumet County
Patrick Laughrin	Calumet County
Brian Kowalkowski	Menominee County
Ruth Winter	Menominee County
Robert "Toby" Paltzer	Outagamie County
Clifford Sanderfoot	Outagamie County
Bob Lamers	Outagamie County
Helen Nagler	Outagamie County
Don Grissman	Outagamie County
Marshal Giese	Shawano County
Ken Capelle	Shawano County
M. Eugene Zeuske	Shawano County
Dick Koeppen	Waupaca County
Brian Smith.....	Waupaca County
Duane Brown	Waupaca County
Robert Danielson	Waupaca County
Norman Weiss	Waushara County
Neal Strehlow	Waushara County
David Albrecht	Winnebago County
Ernie Bellin	Winnebago County
Richard Wollangk (Alt. for Frank Tower)	Winnebago County
Ken Robl	Winnebago County

Commission Members Excused

Yvonne Feavel	Waushara County
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Commission Members Absent

Elizabeth Moses	Menominee County
Tim Hanna	Outagamie County
Mark Harris	Winnebago County
Jim Erdman	Winnebago County

Staff Members Present

Eric Fowle Executive Director
Walt Raith Assistant Director
Vicky Johnson Administrative Coordinator
Angie Cottrell..... Financial Specialist

Chair Gentz introduced Kent Hager, City Administrator for the City of New London. Mr. Hager welcomed the Commissioners to City Council Chambers and the City of New London.

IV. **APPROVAL OF AGENDA**

Mr. Wollangk moved to approve the agenda, seconded by Mr. Paltzer. The motion passed unanimously.

V. **MINUTES OF THE JULY 27, 2007 QUARTERLY MEETING**

The minutes will be addressed at the October 26th meeting.

ANNOUNCEMENTS AND REPORTS

Mr. Fowle noted that since the last Commission meeting, a letter was received from Senator Ellis thanking the Commission for forwarding the information on the Goodwill Community Garden Partnership, the Great Lakes Restoration Coalition’s framework and the state budget bill as it relates to the regulation of direct wine sales. Senator Ellis stated in his letter that he opposed the budget bill that contains the wine sale provision.

Mr. Fowle stated that there is a possibility that the Darboy Sanitary District and the Town of Harrison may appeal a Community Facilities Committee decision. That appeal would therefore be brought before the full Commission at the October Quarterly Meeting.

Mr. Fowle indicated that Calumet County Planning and Zoning Committee recommended to the County Board to send a letter stating that the County may consider redrawing from the Commission.

VII. **BUSINESS**

A. Proposed Resolution No. 11-07: **Amending the 2007 Budget for the East Central Wisconsin Regional Planning Commission**

Mr. Sanderfoot motioned for approval of Proposed Resolution No. 11-07, seconded by Mr. Weiss.

Mr. Fowle noted that the last time the budget was amended was January 2007 and was based on numbers prior to the Audit. The budget has now been reformatted to mirror the categories used for the Audit to lessen confusion. He stated that significant changes have occurred that impact the budget. Significant cost savings include not refilling staff positions that recently were vacated and removing the moving expenses which will now be part of the 2008 budget. Mr. Fowle requested that the Commissioners approve the proposed amendments to the 2007 budget.

Mr. Fowle stated that at the Steering Committee meeting, Proposed Resolution No. 11-07 was passed with a 4-3 vote due to a prior agenda item concerning changes in that budget due to staff promotions.

Mr. Laughrin questioned whether the Commission owned its own automobile. Mr. Fowle replied that they did and it was purchased from a government pool. It should not need to be replaced for another year or two.

A brief discussion followed. Ms. Winter asked if the salary study was still being considered. Mr. Fowle stated that he had discussions with the AWRPC as to whether or not other RPCs would be interested in participating in a study which they were not. He indicated that the Commission intends to follow up with a UW-Oshkosh professor who may have a graduate student who is able to do the research work.

Chair Gentz requested a roll call vote. Motioned passed with 18 ayes, and 5 nays (Mr. Kowalkowski, Ms. Winter, Mr. Giese, Mr. Capelle and Mr. Albrecht)

B. Proposed Resolution No. 13-07: **Adoption of the 2008 Budget and Tax Levy for the East Central Wisconsin Regional Planning Commission**

Mr. Weiss moved for adoption of Proposed Resolution No. 13-07, seconded by Mr. Bellin.

Mr. Fowle stated that the Commission is required by the State to adopt a budget and established a levy rate by July 31st every year, but due to lack of a quorum at the July Quarterly Meeting, this was not possible. A notification was sent to all participating counties and communities notifying them of the delay. Mr. Fowle indicated that a preliminary 2008 budget has been established to meet the statutory requirement, but noted that the budget will have to be amended in January when the funding sources and amounts are finalized. The bottom line of the proposed 2008 budget shows a positive balance of approximately \$47,000. Mr. Fowle noted that the Commission has commitments for \$100,000 in local contracts and anticipates approximately \$60,000 in additional contracts. He reminded the Commissioners at the July Quarterly Meeting a change was made to the health insurance policy which will produce a cost savings on the premiums. Mr. Fowle stated that the levy that was set and approved at the Steering Committee for 2008 was an increase of 2.75%.

A brief discussion followed. Motion passed with 23 ayes and 0 nays.

VIII. **OTHER BUSINESS**

Mr. Fowle indicated that the "Other Business" item will be omitted on future agendas. A brief discussion followed regarding how the counties/communities added items to their respective agendas.

IX. **ESTABLISH TIME AND PLACE FOR NEXT COMMISSION MEETING**

Quarterly Commission Meeting, 1:15 P.M., Friday, October 26, 2007 at La Sure's, Oshkosh

A suggestion was made that the Steering Committee research having the Quarterly Meeting on a different day of the week than Friday.

X. **ADJOURNMENT**

Chair Gentz motioned for adjournment, seconded by Mr. Sanderfoot. Motion passed unanimously. Meeting adjourned at 9:27 A.M.