



EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

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*An Economic Development District and Metropolitan Planning Organization
Serving the East Central Wisconsin Region for over 35 years
A Recipient of the 2010 Fox Cities Greenways, Inc. "Partnership Award"*

MEETING NOTICE & AGENDA

STEERING COMMITTEE

COMMITTEE MEMBERS: Ken Capelle, Chair; Bob Hermes, V. Chair; Dick Koeppen; Helen Nagler; Bill Barribeau, Norm Weiss, David Albrecht

DATE: Thursday, January 12, 2012
TIME: 8:30 A.M.
PLACE: ECWRPC Offices, 400 Ahnaip Street,
Suite 100, Menasha, WI 54952

NOTE: Due to timing issues, Item 9 will be considered for action by the Steering Committee using its authority to act on behalf of the full Commission per Bylaws, Section 2 (a)(2). It is not necessary for non-committee members to attend, however; your attendance, comments and input are welcome.

AGENDA

- 1) Welcome / Introductions
- 2) Statement of Compliance with Wis. Stats. Sec. 19.84 Regarding Open Meetings Requirement
- 3) Public Comment
- 4) Approval of the Agenda / Motion to Deviate from Agenda
- 5) Approval of December 19, 2011 Steering Committee Summary of Proceedings (Attachment #1)
- 6) Review and Action on Compensation Study – Charlie Carlson / Katie McCloskey
- 7) CLOSED SESSION: The Committee will convene into closed session pursuant to section 19.85(1) of the Wisconsin Statutes to discuss matters concerning the Compensation Study and the Executive Director position.
- 8) RECONVENE INTO OPEN SESSION: The Committee will reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes to take action if necessary on above personnel matters.

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- 9) Resolution No. 07-12: **Approving a Contract between the East Central Wisconsin Regional Planning Commission and the Menominee Indian Tribe of Wisconsin for the Preparation of a Long-Range Transportation/Transit Plan & Land Use Plan** *(See Attachment #2 - Tabled from previous meeting. Note this item being approved by the Committee on behalf of the full Commission due to timing issues.)*
- 10) Proposed Resolution 02-12: **Amending Resolution No. 08-90 Specifying the Personnel Policies for Persons Employed by the East Central Wisconsin Regional Planning Commission** *(please refer to/bring with information from previous meeting)*
- 11) Proposed Resolution 03-12: **Adopting an Investment Policy for the East Central Wisconsin Regional Planning Commission** *(please refer to/bring with information from previous meeting)*
- 12) Proposed Resolution 04-12: **Creating and Adopting an Employee Grievance Procedure for the East Central Wisconsin Regional Planning Commission** *(please refer to/bring with information from previous meeting)*
- 13) Proposed Resolution 05-12: **Creating and Adopting a Conflict of Interest Policy for the East Central Wisconsin Regional Planning Commission** *(please refer to/bring with information from previous meeting)*
- 14) Proposed Resolution 06-12: **Creating and Adopting an Accrued/Committed Member Debt Policy for the East Central Wisconsin Regional Planning Commission** *(please refer to/bring with information from previous meeting)*
- 15) Proposed Resolution 11-12: **Adopting the Annual Affirmative Action Program for Equal Employment Opportunities** *(copies will be distributed at the meeting)*
- 16) Review & Affirmation of 2012 Technical Assistance Requests (Shawano County Additions?) – K. Capelle
- 17) Proposed Resolution 12-12: **Amending the 2012 Work Program and Budget for the East Central Wisconsin Regional Planning Commission** *(See Attachment #3 for memo – details to be distributed at the meeting)*
- 18) Six-Month Review of Staffing Arrangement with Shawano County
- 19) Updates/Announcements:
 - a) March, 2012 WAPA Conference Sponsorship / Event Promotion
 - b) Ms. Kraemer-Badtke Selected to Serve on Fox Cities Greenways Board of Directors
 - c) Update on Wisconsin Economic Development Corporation (WEDC) /RPC Role
 - d) AWRPC – County Levy Exemption for RPCs
- 20) Next Meeting and Agenda
- 21) Adjourn