



# EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

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*An Economic Development District and Metropolitan Planning Organization  
Serving the East Central Wisconsin Region for over 35 years  
A Recipient of the 2010 Fox Cities Greenways, Inc. "Partnership Award"*

The March 23<sup>rd</sup>, 2011 meeting is being cancelled due to impending weather conditions. Please note the new meeting date!

## MEETING NOTICE & AGENDA

### STEERING COMMITTEE

*COMMITTEE MEMBERS: Ken Capelle, Chair; Bob Hermes, V. Chair; Dick Koeppen; Helen Nagler; Bill Barribeau, Norm Weiss, David Albrecht*

**DATE:** Friday, April 1, 2011  
**TIME:** 1:00 P.M.  
**PLACE:** ECWRPC Offices, 400 Ahnaip Street,  
Suite 100, Menasha, WI 54952

ALL COMMISSIONERS ARE BEING NOTIFIED OF THIS MEETING AND ITS SUBJECT MATTER DUE TO PENDING ACTION ON ITEMS #9 AND #10 ON BEHALF OF THE FULL COMMISSION.

### AGENDA (materials to be mailed out under a separate cover prior to the meeting)

- 1) Welcome / Introductions
- 2) Statement of Compliance with Wis. Stats. Sec. 19.84 Regarding Open Meetings Requirement
- 3) Public Comment
- 4) Approval of the Agenda / Motion to Deviate from Agenda
- 5) Approval of January 21, 2011 Steering Committee Summary of Proceedings (Attachment #1)
- 6) Financial Report
- 7) Updates/Announcements:
  - a) Outagamie County RFP for Revolving Loan Fund Administration
  - b) Darboy SSA Appeal
  - c) ECWRPC Strategic Planning Session
  - d) Other
- 8) **Resolution 07-11: Amending the By-Laws of the East Central Wisconsin Regional Planning Commission** (Attachment #2)

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*NOTE: Items 9 and 10 will be considered for action by the Steering Committee using its authority to act on behalf of the full Commission per Bylaws, Section 2 (a)(2).*

- 9) **Resolution 4-11: AUTHORIZING THE COMMISSION AS AN ECONOMIC DEVELOPMENT DISTRICT, IN PARTNERSHIP WITH BAY LAKE REGIONAL PLANNING COMMISSION AS AN ECONOMIC DEVELOPMENT DISTRICT, TO AMEND THE BUDGET CATEGORIES AND COMMIT THE REQUIRED LOCAL SHARE FOR THE ECONOMIC DEVELOPMENT ADMINISTRATION GRANT TO DEVELOP A GLOBAL TRADE STRATEGY FOR NORTHEAST WISCONSIN; AND TO AMEND THE COMMISSION'S 2011 WORK PROGRAM AND BUDGET** (Attachment #3)
- 10) **Resolution 05-11: AMENDING THE 2011 WORK PROGRAM AND BUDGET FOR THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION TO REFLECT A ZERO-NET CHANGE BUDGET AMENDMENT** (Attachment #4) *NOTE: The Committee may elect to go into closed session for a portion of this item pursuant to Section 19.85(1) of the Wisconsin Statutes should discussions warrant detailed personnel and salary information.*
- 11) **Resolution 06-11: ELECTING TO CHANGE THE COMMISSION'S ENROLLMENT STATUS FOR 2012 IN THE WISCONSIN PUBLIC EMPLOYERS GROUP HEALTH INSURANCE PROGRAM FROM "DEDUCTIBLE HMO WITH DEDUCTIBLE STANDARD PLAN" TO "TRADITIONAL HMO WITH CLASSIC STANDARD PLAN"** (Attachment #5)
- 12) Discussion on Personnel Policy Revisions
- 13) Discussion on State Biennial Budget & County Levy Impacts for 2012
- 14) Discussion of Upcoming Contract Reviews:
  - a) Office Lease
  - b) Cleaning Services
  - c) Copier Lease
  - d) Auditor Services
  - e) Meal Cost Maximums on Staff Expense Sheets
- 15) Report on AWRPC Activities
  - a) RPC Day at the Capitol – April 28, 2011
  - b) Wisconsin Economic Development Corporation / RPC Activities & Role
- 16) April, 29, 2011 Quarterly Meeting & Annual Meeting Agenda/Program
- 17) Next Steering Committee Meeting and Agenda
- 18) Adjourn