



EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

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*An Economic Development District and Metropolitan Planning Organization
Serving the East Central Wisconsin Region for over 35 years
A Recipient of the 2010 Fox Cities Greenways, Inc. "Partnership Award"*

MEETING NOTICE & AGENDA

STEERING COMMITTEE

COMMITTEE MEMBERS: Ken Capelle, Chair; Bob Hermes, V. Chair; Dick Koeppen; Helen Nagler; Bill Barribeau, Norm Weiss, David Albrecht

DATE: Monday, December 19, 2011

TIME: 1:00 P.M.

**PLACE: ECWRPC Offices, 400 Ahnaip Street,
Suite 100, Menasha, WI 54952**

AGENDA

- 1) Welcome / Introductions
- 2) Statement of Compliance with Wis. Stats. Sec. 19.84 Regarding Open Meetings Requirement
- 3) Public Comment
- 4) Approval of the Agenda / Motion to Deviate from Agenda
- 5) Approval of October 24, 2011 Steering Committee Summary of Proceedings (*Attachment #1 from previous meeting packet*)
- 6) Presentation of the draft ECWRPC Compensation Study – Charlie Carlson & Katie McCloskey
- 7) CLOSED SESSION: The Committee will convene into closed session pursuant to section 19.85(1) of the Wisconsin Statutes to discuss matters concerning the Compensation Study and the Assistant Director and Executive Director positions.
- 8) RECONVENE INTO OPEN SESSION: The Committee will reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes to take action if necessary on above personnel matters.

- OVER -

ECWRPC Steering Committee Agenda
December 19, 2011, 1:00 P.M.
Continued

- 9) Resolution No. 07-12: **Approving a Contract between the East Central Wisconsin Regional Planning Commission and the Menominee Indian Tribe of Wisconsin for the Preparation of a Long-Range Transportation/Transit Plan & Land Use Plan** *(Note: delays on the contract development require this document to be sent separately or distributed at the meeting)*
- 10) Status of 2012 Budget & Work Program Development
 - a) 2012 HUD Regional Sustainable Communities Planning Grant Status
 - b) EDA 3-Year Planning Grant *(Attachment #3, enclosed)*
 - i) Cost Allocation Plan Requirements
 - c) Draft (Working Version) of 2012 Budget Summary *(Attachment #4, enclosed)*
 - d) Work Program Elements: GIS/IT, Administration, Overhead *(Attachment #5, enclosed)*
- 11) Review & Approval of 2012 Technical Assistance Requests *(Attachment #6, enclosed)*
- 12) Review (only) of Preliminary Draft Policies & Resolutions *(Attachment #7, enclosed)*
 - a) ECWRPC Policy Index
 - b) Res. 02-12 Personnel Policy Amendments
 - c) Res. 03-12 Investment Policy
 - d) Res. 04-12 Grievance Policy & Procedure
 - e) Res. 05-12 Conflict of Interest Policy
 - f) Res. 06-12 Accrued Member Debt Policy
- 13) Updates/Discussion Items
 - a) 2011 Audit Process & Timeframes
 - b) Accrued Interest from NR-135 Program Revenues
 - c) Capital Area RPC Levy Arbitration and Levy Limit Exemption Issues *(Attachment #2 from previous meeting packet)*
 - d) Concealed Weapons Policy
 - e) ECWRPC Strategic Plan Development
 - f) Update on Wisconsin Economic Development Corporation/RPC Role
- 14) Next Meeting and Agenda
- 15) Adjourn